



**To: Chief Executive Officer
Each National Director
Director, National Ambulance Service
Each Assistant National Director of HR
Each Hospital Group CEO
Each Hospital Group Director of HR
Each Chief Officer CHO
Each Head of HR CHO
Head of HR, PCRS
Each CEO Section 38 Agencies
Each HR Manager Section 38 Agencies
Each Employee Relations Manager
Each Group Director of Nursing & Midwifery**

Re: Good Friday/Public Holiday Easter Monday

Ref: CERS 18/2020

Date: 7th April 2020

Dear Colleagues,

Following a number of enquiries in respect of staff, who work in areas, whereby there was an expectation of one day paid leave on Good Friday, by virtue of buildings being closed, I wish to advise the following

- The closing of buildings, or otherwise will be a matter for management of those buildings to determine, based on the exigencies of the service.
- Where possible, staff who traditionally were not expected to attend for duty, should be facilitated, cognisant of current service need.
- Staff who are required to attend for duty, either in their original or redeployed base, on Good Friday, as a result of the current COVID 19 pressures, can be given time in lieu at a later stage.
- Time in lieu, shall be granted solely at management discretion, after the current period of COVID 19 emergency measures have been removed or earlier subject to the needs of the service.

Public Holiday 13th April 2020

- If staff are required to work on Public Holiday Monday 13th April 2020, due to the current COVID 19 crisis, they should be rostered to do so, and associated premium pay

should be applied, as per CERS memo 16/2020, and in line with the provisions of the Organisation of Working Act.

Queries

Queries from individual employees or managers regarding these arrangements should be referred to local HR Departments/Employee Relations Departments.

HR and Employee Relations Managers may contact Anna Killilea Corporate Employee Relations Services for further advice, 01-662 6966/087 2196051 or info.t@hse.ie

Yours sincerely



John Delamere
Corporate Employee Relations