



**Oifig an Stiúirthóra Náisiúnta, Acmhainní Daonna**

Feidhmeannacht na Seirbhísí Sláinte

Ospidéal Dr. Steevens'

Baile Átha Cliath 8

**Office of the National Director of Human Resources**

Health Service Executive

Dr. Steevens' Hospital

Dublin 8

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**To: Chief Executive Officer  
Each National Director  
Each Assistant National Director HR  
Each Assistant Chief Finance Officers  
Each Hospital Group CEO  
Each Hospital Group Director of HR  
Each Chief Officer CHO  
Each CHO Heads of HR  
Each CEO Section 38 Agencies  
Each HR Manager Section 38 Agencies  
Each Employee Relations Manager  
Each Group Director of Nursing & Midwifery  
Each Group Director of Midwifery  
Each Clinical Director**

**From: Anne Marie Hoey, National Director Human Resources**

**Date: 24<sup>th</sup> April 2020**

**Re: HR Circular 032/2020: Transmission Risk Mitigation Guidance on the management of staff allocation and redeployment during COVID-19**

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Dear Colleagues

I attach a Transmission Risk Mitigation Guidance document for the management of staff allocation and redeployment during Covid-19.

The purpose of this document is to outline the actions to be undertaken by services to minimise the transmission of COVID-19 in all healthcare settings.



Need information and advice on COVID-19 Go to [www.hse.ie/coronavirus](http://www.hse.ie/coronavirus)

## Queries

Managers seeking further advice on this Guidance document should contact their local HR Department. HR and Employee Relations Managers may contact Corporate Employee Relations Services for further advice on 01-662 6966 or by emailing [info.t@hse.ie](mailto:info.t@hse.ie).

Yours sincerely



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**Anne Marie Hoey**  
**National Director Human Resources**