# **AAR Summary Report Template**

The responses included in *italics* below are sample text only. Please replace with your own responses.

|  |
| --- |
| **After Action Review Learning Report** |
| NIMS Number:  |
| Date of meeting:  |

|  |
| --- |
| Background to AAR |
| *Provide a brief summary of the issue to which the AAR relates i.e. key chronological points here* |

|  |
| --- |
| Key Learning Points Identified |
| *Provide a brief summary of the learning points - these can be both items that worked well and those which could be improved. It is important to acknowledge both* |

|  |
| --- |
| **Actions Agreed** |
| *The actions agreed should be linked to the learning points identified above**1. Set out the actions agreed here**2. etc* |